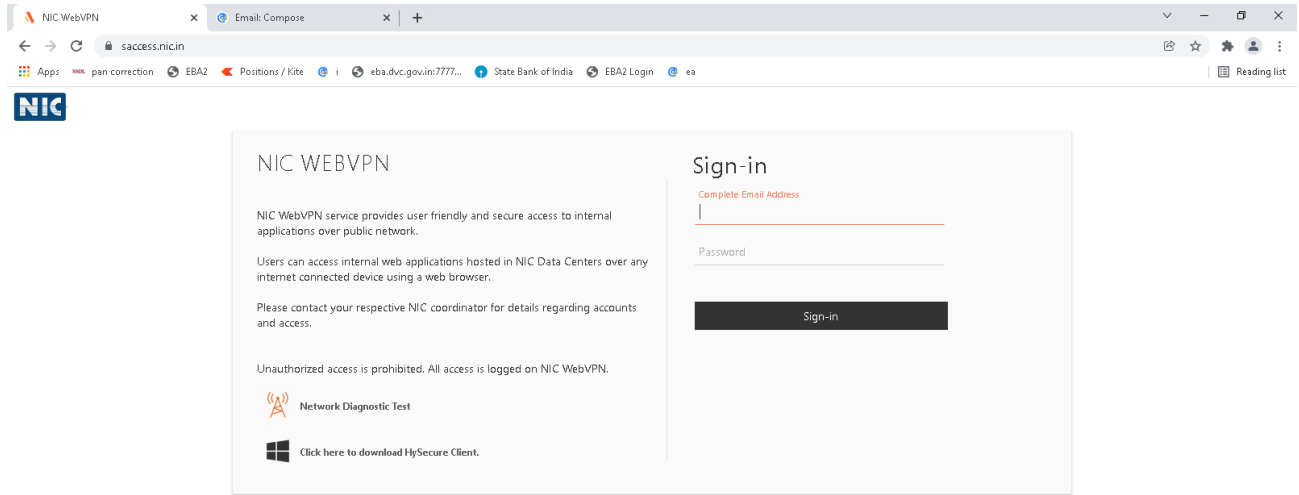


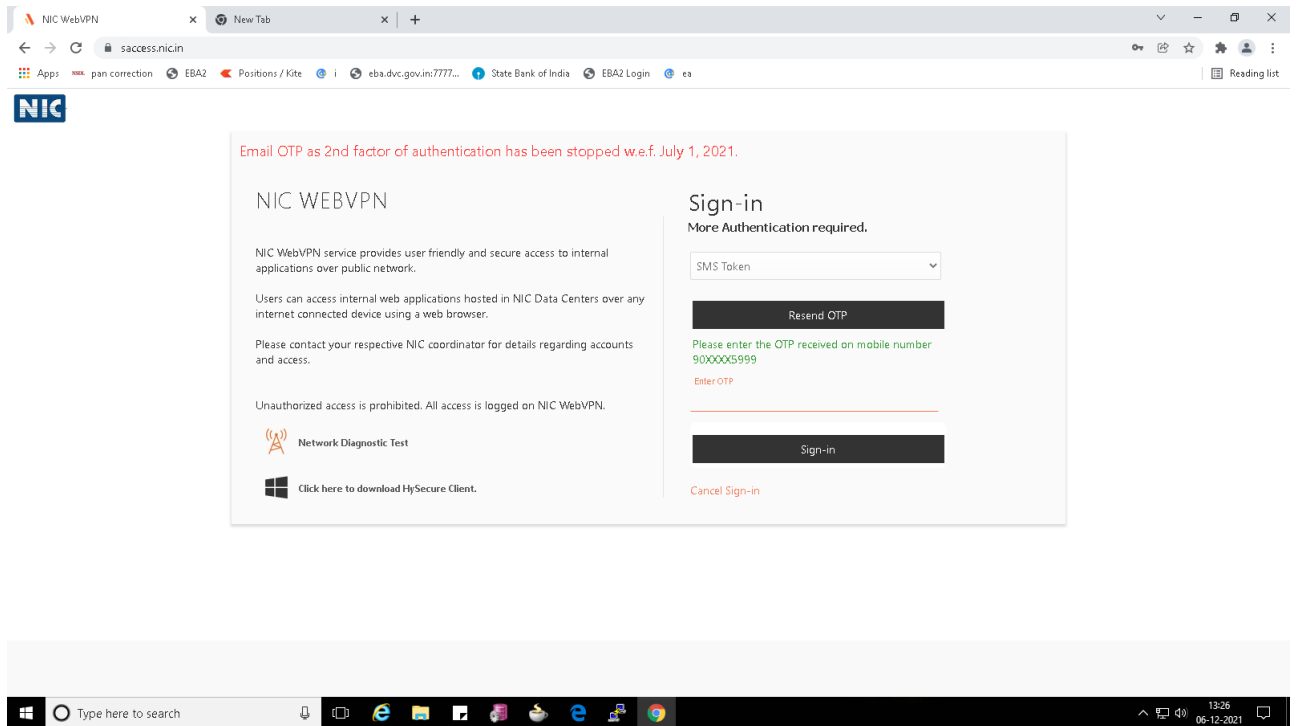
Manual for eOffice Login

Step 1. Open the URL <https://saccess.nic.in>

Step 2. Enter your complete DVC email (xyz.dvc.gov.in) and give email password. Then click on **Sign-in**



Step 3. Then select Token Type as **SMS Token** and click on **GET OTP**. Enter the OTP obtained on mobile and click on **Sign-in**.



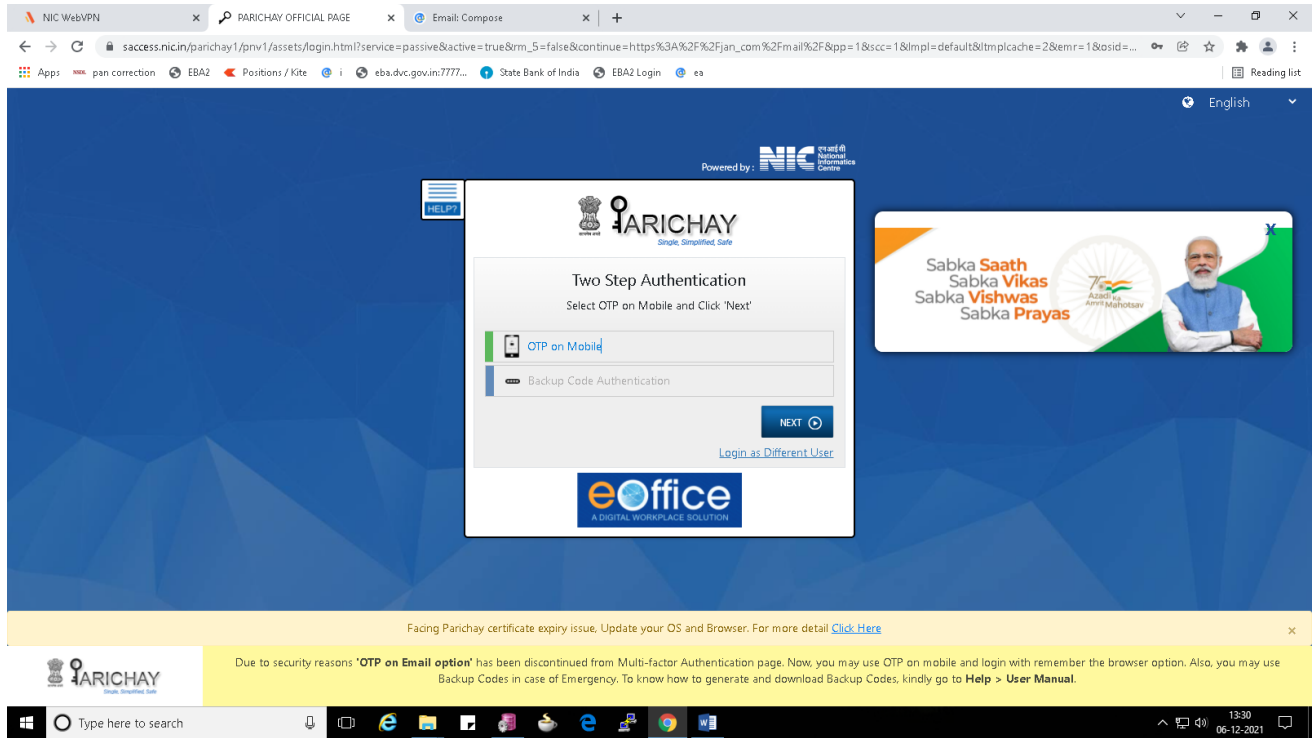
Step 4. You will be redirected to a new screen. Click on the logo **eOffice_DVC** then you will be redirected to **PARICHAY authentication services**.

The screenshot shows a web browser window with the URL `saccess.nic.in`. The page header includes the NIC logo and the text "National Informatics Centre". Below the header, there are navigation links: "Remote Applications", "My Profile", and "Logout". A message box on the left reads: "sandeepam.nandi@dvc.gov.in Welcome to NIC WebVPN. Message from administrator: Unauthorized access is prohibited. All access is logged on NIC WebVPN." The main content area is titled "WEB APPLICATIONS" and contains two icons: "eOffice_DVC" and "WebVPN_Test". A note above the icons states: "In case the application/website is not working after login into success, please click on WebVPN_Test. If WebVPN_Test works then success is working fine. Please contact application/website providers for issues related to it."

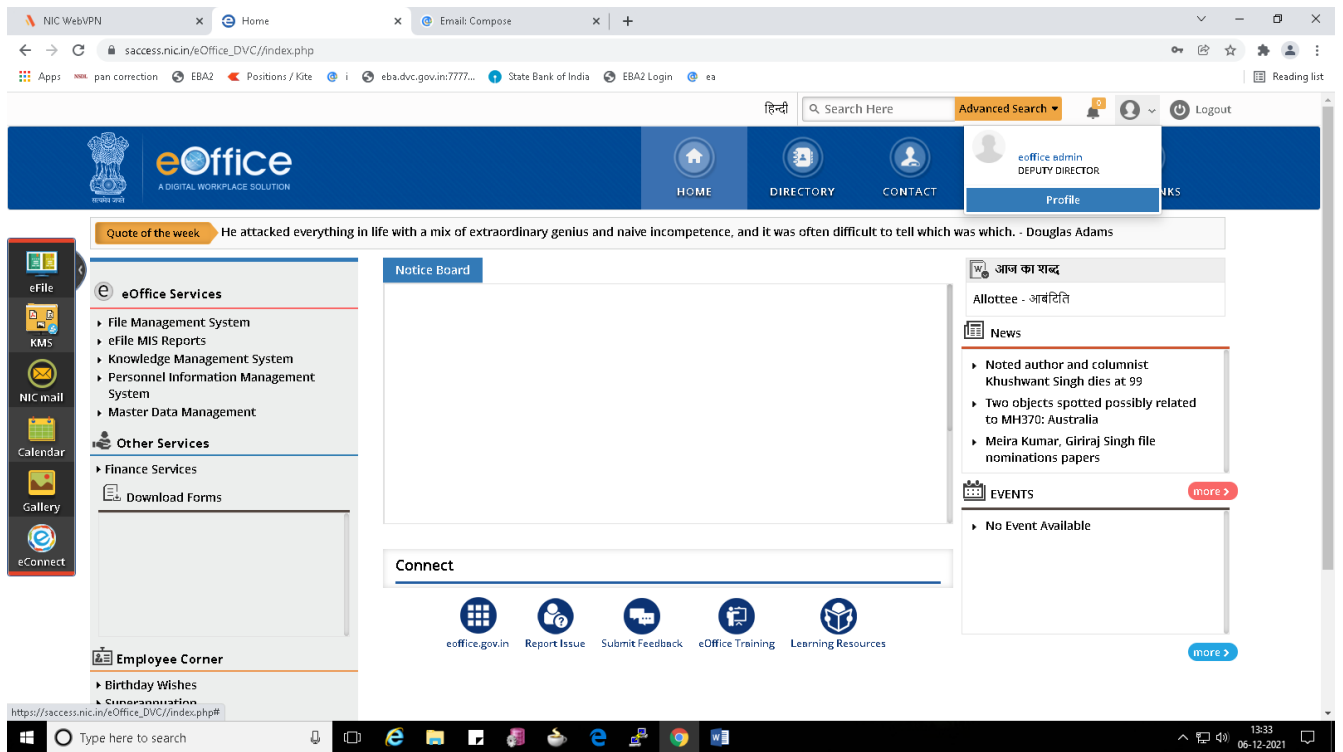
Step 5. Again enter your complete official DVC email(`xyz.dvc.gov.in`) and email password in PARICHAY and click on **NEXT**.

The screenshot shows the PARICHAY login page. The page header includes the NIC logo and the text "Powered by: NIC National Informatics Centre". The main content area features a sign-in form with the following fields: "Enter User Name eg. userid@domain.in" and "Enter Password". Below the form are links for "Update Profile" and "Forgot Password", and a "NEXT" button. To the right of the form is a banner for "Sabka Saath Sabka Vikas Sabka Vishwas Sabka Prayas" featuring a portrait of a man. At the bottom of the page, there is a yellow banner with the text: "Facing Parichay certificate expiry issue. Update your OS and Browser. For more detail [Click Here](#)".

Step 6. Click on **OTP on mobile** and click on **NEXT**. Enter OTP obtained through SMS and click **NEXT**.



Step 7. You will be redirected to eOffice page. Please check you profile by clicking on the face icon beside the Logout button.



In case of any issue while logging into eOffice, please give a mail to support-eoffice@dvc.gov.in with the screenshot of the error message.